



ASSOCIATE DIRECTOR OF VOXYOUTH

Position Summary

The Associate Director of VoxYouth's mission is to see middle and high school students grow their faith, discover and develop their gifts, and find their truest identity in Christ through worship, community and service.

Ephesians 4:12 - Their responsibility is to equip God's people to do his work and build up the church, the body of Christ.

Essential Duties and Responsibilities

Essential functions include, but are not limited to the following:

VoxYouth Ministry Execution

Central

1. Partner with Central Student Pastor to pilot ongoing new initiatives in programming, structure, branding, outreach, and team discipleship
2. Participate in ongoing Local Director meetings for spiritual, leadership, personal, and professional development
3. Help organize, recruit, and participate in Central VoxYouth events (i.e. Fall & Winter retreats, Worship Nights, Christmas events, Summer mission trip etc.)
4. Participate in VoxYouth Directional Team meetings, Leader Trainings, and in the recruitment and on-boarding of new youth leaders
5. Work with the Student Pastor to create content for VoxYouth teaching series
6. Maintain database and keep website current with all events and details for all Youth House locations
7. Maintain current records and databases for volunteer connections, contact information, background checks, and rosters

Regional

1. Manage regional expenses through local budgets
2. Work with local directors to ensure they are fully supported to lead their YouthHouse gathering

Local

1. Serve as Local Director for one campus in region.
2. Participate in weekly (bi-weekly) communication of God's Word as needed at youth gatherings
3. Recruit and develop a team of leaders to serve at their YouthHouse location
4. Participate in their campus's Directional Team meetings

Minimum Qualifications (Knowledge, Skills, and Abilities) Skills and Characteristics Required

1. Positive/Energetic
2. Flexible
3. Spiritual maturity
4. Strong Organizational and Leadership skills
5. Servant Hearted
6. Biblically Knowledgeable
7. Excellent Communicator
8. Engaging Teacher
9. Self-Motivated - Seeks opportunities to grow professionally.
10. A Proven Passion for Youth Ministry
11. Strong conflict management and public relations skills
12. Calm under pressure in changing and/or emergency situations

Competencies:

1. A vibrant, growing relationship with Jesus
2. A student of youth culture
3. Community oriented
4. Enjoys collaboration
5. Skilled at recruiting and networking
6. Able to lead and manage a team
7. Physically capable of sustained activity
8. Coachable, teachable and flexible spirit
9. Strong work-ethic
10. 3 years of working/volunteering with students in some capacity
11. University graduate, preferably with a complimentary major to enhance ministry to Youth

Physical Demands and Work Environment

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the functions.

- Position requirements include overnight trips with students
- Physically capable of sustained activity